



Application for Change of Declared Home Town

1. Name and Designation: _____
2. Present: a) Home Town: _____
b) Nearest Railway Station: _____
3. Proposed: a) Home Town: _____
b) Nearest Railway Station: _____

4. Provide the following information:

a	Whether the place now proposed is one which requires your physical presence at intervals for discharging various domestic and social obligations.	Yes / No												
b	After entry in Govt. Service how often you have visited this place													
c	When did you last visited the place?													
d	Do you own residential property at this place?	Yes / No												
e	Are you a member of a joint family having such property there at this place?	Yes / No												
f	Are your near relatives are residing there?	Yes / No												
g	If yes, mention the relationship?													
h	Are these relatives residing at the place more or less on permanent basis?	Yes / No												
i	Did you reside at this place prior to your entry into Government Service? If so far what period did you reside there?													
j	List of dependant family members with you on date.	<table border="1"><thead><tr><th>Name</th><th>Age</th><th>Relation</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table>	Name	Age	Relation									
Name	Age	Relation												

I declare that the above information is true to the best of my knowledge and belief.

Station: _____ Signature
Date : _____ Name : _____
Designation: _____

FOR OFFICE USE

Shri/Dr./Smt. _____ is fulfilling/not fulfilling all the criteria for change of declared home town; his request may be approved/may not be approved.

Office Assistant (MS)

A.P.O. (Admin)

A.O.-III (Admin)

Approved / Not Approved: FIC- Faculty Affairs